

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, NOVEMBER 9, 1959.

The Board of Public Works met in the office of the Governor, State Office Building, Baltimore, Maryland, on Monday, November 9, 1959.

There were present:

J. Millard Tawes, Governor  
Louis L. Goldstein, Comptroller  
Hooper S. Miles, Treasurer

Also present were:

Mr. Albert P. Backhaus, Director, Department of Public Improvements  
Mr. James G. Rennie, Director, Department of Budget and Procurement  
Mr. Russell McCain, Executive Assistant to the Governor.

MINUTES:

The Board approved the Minutes of the meeting of June 9, 1959, copies of which were previously forwarded to the individual members of the Board, for their files.

CONSTRUCTION:

The Board was advised by Mr. Rennie and Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1956
General Construction Loan of 1954	General Construction Loan of 1957
General Construction Loan of 1955	General Construction Loan of 1958
and the General Construction Loan of 1959,	

that full regard was had to the provisions of Section 7 of each of the following laws pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954  
Chapter 45 of the Acts of 1954  
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958  
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958  
Chapter 532 of the Acts of 1957, and as amended in 1958 and 1959  
Chapter 66 of the acts of 1958, and as amended in 1959, and  
Chapter 804 of the Acts of 1959,

said Section 7 reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

ANNOTATED CODE:

The Secretary brought to the attention of the Board a request of the Maryland Tax Court for a set of the Annotated Code of Maryland and its Supplements.

The Board approved this request.

BARRETT SCHOOL FOR GIRLS:

1- The Secretary reported to the Board of the progress made since the last meeting on the possibility of selling Barrett School for Girls to Baltimore City, the latest meeting of the Committee having been held on November 6, 1959. At that time, Mr. Joseph Blake, Real Estate Division of the Comptroller's Office for Baltimore City, stated that he would again take up the matter with the proper officials in Baltimore City and contact the State at a later date.

2- The Board approved request of the Department of Public Improvements, agenda item M-11, that the following balance in funds appropriated to Barrett School for Girls be transferred to the Annuity Bond Fund:

General Construction Loan of 1954-Item 63 (Garage)	\$453.00.
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3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Barrett School for Girls, payable from the funds shown:

Budget Program 11.01.02.04-08 --

Blair Brothers, for work at Fields and Fernandes Cottages. (5)	\$3,222.00
Nick's Sewage Service, for work on septic system. (15)	200.00 .

BOARD OF PUBLIC WORKS:

The Board approved recommendation of the State Insurance Department of Maryland, dated November 4, 1959, that a refund in the amount of \$57.90 be paid to "The Carolina Mutual Life Insurance Company to cover interest paid by the company on retaliatory assessments made by the Maryland agency for taxes for the calendar year 1955. Payment is to be made from the Board of Public Works budget program 06.03.00.06-12.

BONDS: See Page 412 - State Dept. of Health, Sewage Treatment Plant Loan of 1957.

BOYS' VILLAGE OF MARYLAND:

1- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Boys' Village of Maryland, payable from the funds set forth:

General Construction Loan of 1952-Item 88 --

James Posey & Associates, for fee in connection with contract  
with Williams Welding Service approved April 15, 1959, for  
boiler work. (I-7)

\$ 469.08.

2- The Board approved Item M-3 of the agenda of the Department of Public Improvements, relating to Boys' Village of Maryland, as follows:

"In Item 33-B of this department's Agenda of June 9, 1959, approval was granted for travel and incidental expenses in amount of \$450.00 from Item 80-General Construction Loan of 1957, payable to John A. Armstrong, Field Engineer II. Mr. Armstrong has been transferred to another project and is replaced by Mr. Brawner Z. Harding; therefore approval is requested for the substitution of Mr. Harding on this account."

CENTRAL LAUNDRY:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Central Laundry and Inmate Housing, at Sykesville, with payment to be made from the funds indicated:

General Construction Loan of 1958 -

Item 70 - Egli and Gompf, Inc., for services in connection with preliminary work for this new institution. (I-9-A) \$1,839.10

Baltimore Gas and Electric Co., for certain modifications in sub-station equipment to provide service for the new institution. (I-9-b) 1,274.00

Donald M. Philbin, Field Engineer I (Mechanical), for salary from Dec. 9, 1959 through March 29, 1960. (M-6) 2,000.00

Social Security, on Mr. Philbin for above period. (M-6) 52.50

Item 72 - John K. Ruff, Inc., for Change Order #4 to contract for new institution, authorized March 9, 1959. Fee is applicable to J. Prentiss Browne. (C-10) 805.86.

CIVIL DEFENSE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Maryland State Police and the Civil Defense Agency. Payment is to be made from the funds set forth:

General Construction Loan of 1956-Item 18 --

Commercial Contractors, Inc., for Change Order #9 to contract for Civil Defense Control Center and State Police Dining Hall Bldg. at Pikesville, authorized August 18, 1958. Fee-Jamison and Marcks. (C-13)

\$ 483.27 .

CROWNSVILLE STATE HOSPITAL:

1- The Secretary advised the Board of the following fire losses which had occurred at Crownsville State Hospital:

Oct. 11, 1959 - Convalescent Cottage No. 11 \$11.50

Oct. 24, 1959 - Ward 32, "B" Building 17.10 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by Crownsville State Hospital, payable from the funds set forth:

General Construction Loan of 1958-Item 23 --

Diale Engineering Co., Inc., for Change Order #1 to contract for Alterations to "B" Bldg., authorized June 9, 1959. No fee is applicable. (C-8)

\$1,571.50 .

DEPARTMENT OF EMPLOYMENT SECURITY:

1- The Secretary brought to the attention of the Board the report of the Department of Employment Security for the quarter ended September 30, 1959, showing in detail, the taxes collected, accounts receivable, liens filed on tax claims, interest waived, accounts abated and adjusted, and accounts that were found to be uncollectible.

The Board accepted the report as presented, and ordered it filed.

2- The Board approved Item M-1 of the Department of Public Improvements' agenda, relating to the Department of Employment Security, as follows:

"In Item 38A of this Department's Agenda of April 15, 1959, employment of Donald M. Philbin, Field Engineer I (Mechanical) was approved for period ending June 21, 1960. Mr. Philbin's services will not be required on this project after December 8, 1959; therefore, approval is requested for the following reversions to unallocated balance in Baltimore Office Building Project Fund, Account 731:--

Salary from 12/9/59 to 6/21/60	\$3,500.00
Employer's share of Social Security (1960)	81.25 ."

DEPARTMENT OF FORESTS AND PARKS:

1- The Secretary brought to the attention of the Board a letter received from the Department of Forests and Parks as a result of the policy established relating to the listing in telephone directories of individual names with a State office telephone number. The Department stated it had been found necessary to have such listings in order for the public to be able to contact State individuals at their homes on week-ends, nights or holidays, and particularly for emergency forest fire activities.

After consideration of the letter submitted, the Board agreed that the department might continue the policy it has been using in this connection.

2- The Secretary submitted a request of the Department of Forests and Parks, dated November 6, 1959, for permission to enter into an Agreement with the Baltimore and Ohio Railroad Company for the installation of a waterline under the tracks right-of-way of the Railroad in the Glen Artney area of Patapsco State Park, with a payment of \$15.00 fee as set forth in the Agreement submitted. However, this approval is contingent upon approval of the Agreement by the State Law Department and by the Department of Public Improvements.

3- The Board approved request dated November 5, 1960 of the Department of Forests and Parks for permission to enter into an Agreement with the Western Union Telegraph Company, whereby the State may construct a cinder block house within the fence enclosed area at Black Hill in Cecil County to house the Department's radio equipment.

4- The Board approved request, dated November 5, 1959, submitted by the Secretary from the Department of Forests and Parks for permission to rent the Milstead Farm, which is a part of the Smallwood State Park, to Charles H. Posey for one year from January 1, 1960, at an annual rental of \$250.00, payable in two instalments in the amounts of \$125.00 each, on January 2, 1960 and June 30, 1960, respectively.

5- The Secretary brought to the attention of the Board a letter, dated November 2, 1959, from the Department of Forests and Parks, requesting permission to purchase 25 acres in Howard County owned by L. A. Rudisil, at a cost of \$26,600.00, with payment to be made from the General Construction Loan of 1959, Item 24-5.

This request had been held over from the October 21, 1959 meeting of the Board of Public Works, following a request by the Board for further information. The letter submitted at today's meeting furnished complete information as to the appraisals for the land and buildings owned by Mr. Rudisil.

After consideration of the facts presented, the Board approved the request of the Department of Forests and Parks for permission to make this purchase, at the same time, the Board asked Mr. Rennie to ascertain the use which the Department intends to put the house which is located on the property and to advise the Board at a later meeting.

6- Also, held over from the meeting of October 21, 1959, was a request of the Department of Forests and Parks for permission to purchase 18.7 acres in Howard County from James and Daisy McGraw at a cost of \$12,000.00. At today's meeting the Secretary brought before the Board the additional information requested as to appraisal values for the property.

After due consideration of this information, the Board approved the purchase as requested. Payment is to be made from the General Construction Loan of 1957, Item 31-2.

(cont.)

(Department of Forests and Parks)

7- The Board approved the following expenditure by the Department of Forests and Parks from the fund source indicated:

Harpers Ferry National Monument - General Construction Loan of 1952 - Item 3-2  
 Harold T. Summers - negotiating for property of  
 Bertha Hoffman (approved 10-21-59) \$100.00

8- The Board approved request of Department of Forests and Parks for permission to obligate an additional \$5,000.00 in General Construction Loan of 1957 to be set up as Item 31-1, for Surveyors, Realtors and Title Work in connection with land acquisition for Patapsco State Park, as set forth in letter dated October 30, 1959.

9- The Board approved the following expenditures by the Department of Forests and Parks from the fund sources indicated:

Patapsco State Park - General Construction Loan of 1957 - Item 31-1  
 James T. Clark, Attorney \$151.00  
 L. Alan Evans, Surveyor 26.00  
 Roy F. Emery, Attorney 60.00  
 Leo William Rader, Surveyor 111.60

Patapsco State Park - General Construction Loan of 1957 - Item 31-2  
 William A. Parr, recording deed from Charles F. Meyer,  
 et al to State (approved 4-15-59) \$ 9.50

South Mountain-Catoctin Watershed Conservation Area --  
General Construction Loan of 1957 - Item 41-1  
 Ernest V. Wachs, legal work on Luther Grove Property  
 (approved 7-13-59) \$ 53.50  
 Ernest V. Wachs, legal work on Amos H. & Mamie I.  
 Alexander property (approved 7-13-59) 56.50  
 Harold H. Hoffman, legal work on Stanley & Eleanor  
 Aulabaugh property (approved 2-16-59) 50.00  
 W. Jerome Offutt, Attorney, legal work on Garland  
 Guyton property (approved 7-13-59) 37.00  
 J. Jerome Offutt, Attorney, legal work on M. Orpha  
 Keller property (approved 7-13-59) 34.00  
General Construction Loan of 1957 - Item 41-1  
 Ernest V. Wachs, legal work on Hurd and Stine pro-  
 perty (approved 10-21-59) 150.00

10- The Board approved request dated November 2, 1959 of the Department of Forests and Parks for permission to employ Mr. John F. Joesting, Appraiser, to make an appraisal of land to be added to the Elk Neck State Park, with his fee not to exceed \$100 per day for appraisal work and \$100 per day for appearance in court if necessary in connection with such acquisitions.

The Board also approved the obligating of \$500.00 under Item 20-4 of the General Construction Loan of 1959 for Surveyors, Appraisers, Realtors and Title Work for Elk Neck State Park Land Acquisition.

11- The Board approved the following expenditures by the Department of Forests and Parks from the fund source indicated:

Gunpowder River Valley State Park --  
General Construction Loan of 1959 - Item 23-4  
 Surveyors, Realtors and Title Work:  
 M. Jacqueline McCurdy, Attorney \$1,155.00  
 Leo William Rader, Surveyor 6,239.66  
 E. F. Raphael & Associates, Surveyors 7,865.50  
 Sutcliffe & Ward, Surveyors 3,883.00  
 James H. Ludlow Associates, Surveyors 6,937.29  
 M. Jacqueline McCurdy, Attorney 880.00  
 M. Jacqueline McCurdy, Attorney 520.00

Assateague State Park --  
General Construction Loan of 1959 - Item 31-4  
 Surveyors, Realtors and Title Work:  
 William G. Kerbin, Jr., Attorney \$5,144.51

(cont.)

(Department of Forests and Parks)

12- The Board approved construction item 2 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1951 - Item 26	List 121	\$ 36.66
General Construction Loan of 1954 - Item 21	List 130	3.10
Item 27	List 130	8.30
Item 27	List 135	169.89
Item 27	List 141	13.20
Item 34	List 130	57.75
Item 34	List 135	187.79
General Construction Loan of 1955 - Item 23	List 133	30.00
Item 32	List 133	42.90
General Construction Loan of 1956 - Item 30	List 132	30.00
Item 45	List 140	10.00
General Construction Loan of 1957 - Item 22	List 131	7.51
Item 27	List 131	1.80
Item 27	List 136	481.80
Item 33	List 136	128.20
Item 41	List 131	6.55
Item 43	List 136	61.05
General Construction Loan of 1959 - Item 23	List 134	16.23
Item 27	List 134	62.84
Item 27	List 142	101.45

13- Upon the recommendation of the Department of Public Improvements, the Board approved item M-5\_A of their agenda, as quoted below:

"Approval is requested for the transfer of \$35.00 from Item 23.2 to Item 23.1 of the General Construction Loan of 1957 "Deep Creek Lake State Park: Additional Water Supply Facilities" to be used for Social Security payments in connection with payrolls under this project."

14- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Department of Forest and Parks, with payment to be made from the funds indicated:

Joseph M. Hoffman Well Drilling and Construction Co., Inc., for installation of pumps at Cunningham Falls State Park. (1)	\$2,247.51
\$1,132.56 - Item 26-2, General Construction Loan of 1956	
1,114.95 - Item 21-3, General Construction Loan of 1955.	
Thurmont Construction Co., for construction of comfort stations at Cunningham Falls State Park. (C-9) Change Order #1 to con- tract approved 6-9-59, for additional excavation and block.	1,188.00
\$1,140.00 - Item 28.2, General Construction Loan of 1956	
48.00 - Item 27.2, General Construction Loan of 1956.	
Budget Program 09.04.00.02-08 --	
Elkton Supply Company, for plastic pipe, jet and foot valve at Black Hill Forestry Station. (9-C)	474.00
Budget Program 09.04.00.05-08 --	
Roy C. Scott, for drilling a shallow well at Milburn Landing Recreation Area. (9-B)	195.60
General Construction Loan of 1951 - Item 27-2	
Wilbur Upperman, for digging three test holes for construction of dry wells at New Germany Recreation Area. (I-8-A)	15.00
General Construction Loan of 1954 - Item 34.2	
Thomas Hardware and Supply Co., for electrical wiring of the comfort station at Seneca Creek State Park. (I-8-D)	134.47
Fisher's Heating and Plumbing Contractors, for installation of plumbing fixtures in Comfort Station at Seneca. (M-5-B) Not to exceed	1,078.00
Fisher's Heating and Plumbing Contractors, for plumbing install- ation in Comfort Station at Seneca. (M-5-B)	CREDIT 147.98
General Construction Loan of 1955 - Item 38-1	
Allan F. Heller, for installation of pump, accessories and wiring of pump house at Fort Tonoloway State Park. (9-A)	1,422.37
General Construction Loan of 1956 - Item 33-1	
Charlestown Electric Service, for re-setting line pole at Elk Neck State Park. (I-8-B)	85.00
General Construction Loan of 1957 - Item 42.2	
County Commissioners of Garrett County, for surface treat- ment of road at Swallow Falls Recreation Area. (I-8-C)	1,099.43

DEPARTMENT OF GAME AND INLAND FISH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Game and Inland Fish, with payment to be made from the funds indicated:

Budget Program 09.03.00.04-14 --

Donald S. Watts, for replacement of heating boiler in residence  
on the Gwynnbrook State Game Farm. (10) \$445.00

DEPARTMENT OF LABOR AND INDUSTRY:

At the request of the Department of Labor and Industry, the Secretary received the Board's approval to have that Department write-off as uncollectible \$2.00 due them by A. A. Craven of Baltimore, in connection with certificate for a boiler which has been out of service for a period of ten years.

DEPARTMENT OF RESEARCH AND EDUCATION:

The Board approved Mr. Russell S. Davis' recommendation that the Standard Salary Board be authorized to establish a salary scale for the new classification of Boat Maintenance Mechanic II for the Department of Research and Education.

DEPARTMENT OF MARYLAND STATE POLICE:

1- The Board approved the request of the Department of Maryland State Police for permission to proceed with repairs and replacement of fire damage to the garage at the Waterloo Barracks, which occurred on July 11, 1959, settlement in the amount of \$16,492.32 from the Board of Public Works-Fire Losses State Property Fund - Item 20.

2- The Secretary advised the Board of settlement agreement of a fire which occurred on July 11, 1959, at the State Police Barracks, Waterloo, building in the amount of \$9,626.37 and contents in the amount of \$6,865.95, total of \$16,492.32 and credit of same to the Board of Public Works-Fire Losses State Property Fund, Item 20.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police, with payment to be made from the funds indicated:

Budget Program 3-07.05.00.03-08 --

Higgins & Cox, for installation of lavatory at Benson Barrack. (I-13-A) \$46.50

H. W. Crider & Son, for toilet repairs at Rockville Post. (I-13-B) 12.10

Budget Program 3-07.05.00.07-11 --

Utility Tower Company, for installation of four 120 foot antenna  
poles. (13) 4,480.00

Budget Program 3-07.05.00.08-08 --

Harford Air Conditioning & Refrigeration, for emergency repairs  
to refrigerator at the Conowingo Barrack. (I-13-D) 50.80

General Construction Loan of 1956 - Item 18 --

Commercial Contractors, Inc., for Change Order #9 to contract  
approved 8-18-58, for connecting Civil Defense emergency gen-  
erators and air conditioning unit to city water at Pikesville,  
fee to Jamison and Marcks. (C-13) 483.27

General Construction Loan of 1959 - Item 14 --

Gordon C. Ewers, for construction of 8" Water Main Extension  
from the Town of Northeast to Northeast Barracks, for Base  
Bid only. (2) 27,700.50

Baltimore Electric Blue Print Company, for blueprints required  
for water main extension bidding, Northeast Barrack. (I-13-C) 22.88

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary brought to the attention of the Board the Monthly Progress Report, for the month ending October 31, 1959, of the Department of Public Improvements.

DEPARTMENT OF TIDEWATER FISHERIES:

The Secretary advised the Board that following the meeting on October 21, 1959, he had contacted those interested in the proposed contract for the dredging of dead oyster and clam shells and dead shell deposits from the bottom of the Chesapeake Bay. The Secretary submitted for consideration by the Board a proposed bid for such a contract, based upon the written agreement between Dr. H. C. Byrd, Chairman, Department of Tidewater Fisheries, and the State Comptroller.

The Board suggested certain changes in the wording of this suggested proposal and instructed the Secretary to re-write the invitation to bid and the Bid Proposal. A copy of the revised draft is to be submitted to each member, with the understanding that if it is found to be in order, it will be returned to the Secretary who will then forward copies to the interested parties.

The Board stipulated that sealed bids in four copies will be received by the Board of Public Works in Room 1513, Baltimore State Office Building, Baltimore, until 2:00 p.m., E.S.T., on Wednesday, December 2, 1959, after which all bids will be publicly opened.

EASTERN SHORE STATE HOSPITAL:

1- The Board approved construction item 1 of the Department of Budget and Procurement covering the following expenditure by the Eastern Shore State Hospital:

General Construction Loan of 1955 - Item 61	List 1	\$1,257.40
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Eastern Shore State Hospital, with payment to be made from the funds indicated:

Budget Program 10.03.04.03-08 --

C. C. Oliphant & Son, Inc., for built-up roofing on porch roof Men's Chronic Unit #1. (7-B)	\$ 525.90
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General Construction Loan of 1955 - Item 61 --

The National Engineering Company, for installation of carbor- undum brick in the front boiler wall of boiler #3. (7-A)	212.00
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General Construction Loan of 1958 - Item 28 --

John A. Armstrong, Field Engineer II, for travel and incidental expenses in connection with inspections. (M-4)	450.00 .
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GENERAL EMERGENCY FUND:

1- The Board approved request of the State Comptroller's Office, dated November 5, 1959, to allocate \$5,000.00 from the General Emergency Fund to the State Tobacco Warehouse to cover any overdraft in the agency's operating budget, depending upon the actual need for these funds. It is understood that should the collections at the State Tobacco Warehouse cover the appropriation, this allotment will not be required.

2- The Board approved request of Attorney General C. Ferdinand Sybert, dated November 3, 1959, for an allotment of \$750.00 from the General Emergency Fund to that department, to cover the bill of Norman P. Ramsey, Esq., for legal services in connection with the Robert H. Reddick case.

3- The Board approved an allotment of \$3,000 from the General Emergency Fund to the budget of the Board of Public Works, Program .06 - Refunds of Moneys Erroneously Paid into the State Treasury, to cover claims submitted up to this time over and above the regular budget appropriation.

4- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following allotment from the General Emergency Fund:

Department of Correction - Correctional Camps - \$10,141.00, to supplement previous actual transfer in the amount of \$1,355.00, to cover estimated deficiency in the Public Works Operation Fund of the Maryland House of Correction as of November 30, 1959. This amount, because of actual experience, supersedes the authorization in the amount of \$12,016.00 made by the Board of Public Works at its meeting of October 21, 1959. It is requested that this previous authorization be cancelled.

Department of Geology, Mines & Water Resources - \$5,000.00, for the purchase of 5,000 maps of Maryland at not more than \$1.00 each. It is necessary to assure the availability of funds in order for the cartographer to proceed with the preparation of the maps.

Judiciary - \$2,500.00, to cover the expenses involved for meeting of the Conference of Chief Justices of the State Courts and the Conference of Court Administrators, to be held simultaneously in the summer of 1960 in Baltimore.

Superintendent of Public Building & Grounds - \$5,400.00, to cover the cost of weather-proofing Government House and to make certain repairs caused by leakage and to replace certain damaged floor marble on the front portico of Government House.

5- Upon recommendation of the Department of Public Improvements, the following were approved:

Board of Public Works - \$1,006.00, for sound insulation of the partition between Conference Room #310 and Mailing Room #311, with funds to be made available by transfer to Budget 06.03.00.19-08, for Change Order #1 to the contract with Blair & Sons Co., Inc. for Alterations and Additions to Fourth Floor of the Annapolis State Office Building. (C-1)

Board of Public Works - \$2,554.80, to pay the architectural firm of Mandris & Sippel fee on a type "C" basis for preparation of plans and specifications for finishing the eastern section of the fourth floor of the new Annapolis State Office Building to house the Central Payroll bureau. (M-10) Budget Program 06.03.00.19-08.

Superintendent of Public Buildings and Grounds - \$9,500.00, for repairs and renovations in the State House and Court of Appeals, Annapolis, with funds to Budget Program 06.16.00.02-08. (M-12)

LEASES:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases by the State Agencies indicated.

State Roads Commission - new lease with Edwin A. and Catharina V. Martin, as lessee, covering premises on west side of Old Post Road, Aberdeen, Maryland, effective for a term of one year from November 1, 1959, at an annual rental of \$300.00.

Comptroller of the Treasury - renewal of lease with the Board of Trustees of the Masonic Temple, as Lessor, covering space on the second floor of the Masonic Temple Building, Easton, Maryland, effective for the term of one year from December 1, 1959, at an annual rental of \$420.00.

State Roads Commission - extension of present lease with Harry T. and Vera B. Phoebus, as Lessor, covering lot of ground in the town of Princess Anne, Maryland, for a further term of one year from December 17, 1959, at an annual rental of \$900.00.

State Roads Commission - as Lessor, the following leases have been negotiated by the commission and are all effective for a term of one month from the dates listed and then continue on a monthly basis:

<u>Location</u>	<u>Lessee</u>	<u>Effective Date</u>	<u>Annual Rental</u>
623 Baltimore Ave., Cumberland	Bonner - Harold G.	10-1-59	\$ 600
Premises Carrick Pl., Cumberland	Butterfield - James E.	11-1-59	1,020
875 Ridgedale Ave., Cumberland	Denning - Carroll P.	10-1-59	1,500
170-172 Wineow St., Cumberland	Lazarus - Bertram K.	10-1-59	624
Premises on RFD#5, Cumberland	Robey - Otto E.	10-1-59	540
542 Central Ave., Cumberland	Robinson - Frank E.	11-1-59	504
Premises at Accident, Md.	Collier - Mrs. Hazel	10-1-59	240
Premises on Rt. #1, Joppa, Md.	Carpenter - James H.	10-1-59	1,380
1905 Lansdowne Way, Silver Spring	Harwood - Julius J.	10-1-59	1,320
9903 Sutherland Rd., Silver Spring	Marks - Eugene R.	9-1-59	1,020
9906 Dilston Rd., Silver Spring	Norland - Selmer S.	10-1-59	1,080
9804 Sutherland Rd., Silver Spring	Stanton - William E.	10-1-59	1,200
6313 E St., N.E., Wash. 27, D.C.	Lanham - Leonard F.	11-1-59	900
5630 St. Barnabas Rd., Temple Hills	Ward - Leonard C.	10-1-59	480
20 Poplar St., Cumberland	Pitko - Richard J.	11-1-59	800
1307 Crain Hgwy., Glen Burnie	Skaling - Daniel W.	11-1-59	960
Premises, Md. Rt. 31, Westminster	Alt - Maxel D.	10-1-59	800
Premises, w/s Old Post Rd. Aberdeen	Smith - Floyd W.	11-1-59	540
Premises on s/s Mt. Rd., Joppa	White - Herbert R.	11-1-59	600
9914 Dilston Rd., Silver Spring	Poyourow - Lester J.	10-1-59	1,080
Premises, Jefferson & Ardmore Rd., Landover	Brewer - Virginia M.	10-1-59	600
6300 Suitland Rd., Suitland	Tomasko - Edward A.	11-1-59	1,080

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved cancellation of leases for the Department of Employment Security, as of December 31, 1959, due to the department's moving into its new building, as follows:

7,8,9 and 10th floors of the Butler Building, Baltimore  
Storage space in the sub-basement of the Butler Building, Baltimore  
Transamerican Associations - as lessor

Entire first floor of 9 and 11 West Baltimore Street, Baltimore  
A. S. Abel Company - as lessor

Basement, 1st and 2nd floors of 39-41-43-45 Hopkins Place and  
1st, 2nd and 3rd floors of 116-118 West Lombard Street, Baltimore  
Friendly Realty Company, Inc. - as lessor

Basement, 1st, 2nd and 3rd floors of 37 Hopins Place, Baltimore  
Herman P. Schulman and Hyman Berger - as lessor

3- The Board approved a request from the Department of Forests and Parks for permission to rent the Milstead Farm, which is a part of the Smallwood State Park, to Charles H. Posey for one year from January 1, 1960, at an annual rental of \$250.00, payable in two instalments in the amounts of \$125.00 each, on January 2, 1960 and June 30, 1960, respectively.

This Agreement includes all the cleared land on this tract, all outbuildings, barns, etc., excepting the dwelling house and chicken house and one acre of land near the dwelling, as well as, approximately 7 acres of the northeastern portion of the cropland area, and approximately one acre, designated as the gravel area.



MARYLAND HOUSE OF CORRECTION:

1- The Board approved a request of the Maryland House of Correction, dated October 28, 1959, for permission to reimburse their operating budget in the amount of \$1,031.08 for expenses incurred repairing fire damage at the Farm Manager's residence on November 9, 1958.

2- The Board approved construction item 4 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Maryland House of Correction.

General Construction Loan of 1958 - Item 77	List 3	\$742.65
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3- The Board approved request of the Department of Public Improvements, agenda item M-11, that the following balance in funds appropriated to Maryland House of Correction, be transferred to the Annuity Bond Fund:

General Construction Loan of 1949 - Item 71 (10 Isolation Cells)		\$337.06
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MARYLAND PENITENTIARY:

1- The Board approved construction item 9 of the agenda of the Department of Budget and Procurement, covering the following expenditure by the Maryland Penitentiary:

General Construction Loan of 1953 - Item 119	List 3	\$261.00
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2- The Board approved request of the Department of Public Improvements, agenda item M-11, that the following balance in funds appropriated to Maryland Penitentiary be transferred to the Annuity Bond Fund:

General Construction Loan of 1953 - Item 119		
(Additional funds to complete Hospital and Dining Room Building)		\$106.73

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Penitentiary, with payment to be made from the funds indicated:

State Use Industries Account #770 --		
Masonry Resurfacing & Construction Co., Inc., for one-half day of sandblasting for State Use Industries "G" Building. (I-14)		\$ 80.00
General Construction Loan of 1951 - Item 163 --		
Donald M. Philbin, Field Engineer I (Mechanical) for period from March 30, 1960 through June 21, 1960. (M-7)		1,500.00
Donald M. Philbin, for Employer's Share of Social Security. (M-7)		45.00
General Construction Loan of 1956 - Item 100 --		
Masonry Resurfacing & Construction Co., Inc., for Gunite Coating of east wing wall of "C" Dormitory, Change Order #1 to contract approved 9-14-59. (C-11-B)		150.38
General Construction Loan of 1956 - Item 101 --		
The Green Contracting Company, Inc., for Change Order #1 to contract app'd 10-21-59, for the relocation of oil storage tank. (C-11-A)		375.00

MARYLAND STATE REFORMATORY FOR MALES:

1- The Board approved construction item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1955 - Item 109	List 9	\$ 20.40
General Construction Loan of 1957 - Item 106	List 1	2.52

2- The Board approved item 1 under General Items on the agenda of the Department of Budget and Procurement, for the Maryland State Reformatory for Males, quoted as follows:

"Department of Correction, request for permission to accept high bid of \$1,700.00, submitted by Brady-Roetteis for certain marked timber in a wooded area on farm property recently purchased at the Maryland State Reformatory for Males. Permission is further requested to credit the resulting funds to State Use Industries Funds to be used for improving the fence and other buildings located on this property. Disposal of the timber and proposed use of the funds recommended by the Department of Budget and Procurement."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland State Reformatory for Males, with payment to be made from the funds indicated:

Budget Program 12.01.05.04-08 --		
Penniman and Browne, Inc., for inspection and tests in connection repainting of elevated steel water tank. (I-10)		\$ 410.00
General Construction Loan of 1949 - Item 61-D --		
C. Taz Turner, Inc., for base bid and Alternate #1 for electrical bus duct installation for the Metal Shop. (11)		2,925.00

MARYLAND STATE REFORMATORY FOR WOMEN:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland State Reformatory for Women, with payment to be made from the funds indicated:

Budget Program 12.01.06.04-08 --

C. H. Stark Electric Company, for emergency electrical repairs  
to the sewage disposal system. (I-11)

\$ 35.56 .

MARYLAND TRAINING SCHOOL FOR BOYS:

1- The Board approved construction item 16 of the Department of Budget and Procurement, covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1956 - Item 81	List 40	\$ 33.42
Item 81	List 41	78.03

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland Training School for Boys, with payment to be made from the funds indicated:

Budget Program 11.01.04.04-08 --

John H. Cole and Sons, Inc., for roof and sheet metal renovations  
for the main tile roof and two porch roofs at the Superintendent's  
residence. (6)

\$2,252.00 .

MARYLAND TUBERCULOSIS HOSPITALS:

Upon the recommendation of the Department of Public Improvements, the Board approved the payment by Pine Bluff State Hospital of an award of contract to The Hannaman-Burroughs Company, for patching and resurfacing of existing asphalt roadways, in the amount of \$984.00, with funds available in Budget Program 10.01.13.03-14. (14)

MAXIMUM SECURITY HOSPITAL:

1- The Board approved construction item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Maximum Security Hospital:

General Construction Loan of 1957 - Item 56	List 10	\$ 438.00
General Construction Loan of 1958 - Item 20	List 22	756.20

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maximum Security Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1957 - Item 54 --

Carl Gonnson and Son, Inc., for Change Order #1 to contract  
approved 6-9-59, for CREDIT for masonry block units supplied  
for the construction of the Staff Dormitory and Clinical  
Director's Residence, by State Use Industries. (C-7)

CREDIT \$1,169.08 .

MILITARY DEPARTMENT:

1- At the meeting of October 21, 1959, the Board requested the Department of Public Improvements to check into the situation where a number of contracts had been awarded by the Military Department to the same contractor.

At today's meeting Major General Milton A. Reckord, Adjutant General, appeared before the Board to answer any questions which might come up relative to the award of contracts to the Willard Construction Company. In this connection, there was presented for the consideration of the Board the following correspondence:

Letter dated October 26, 1959 to the Military Department from D. P. I.  
Letter dated November 2, 1959 to the D.P.I. from the Military Department.  
Letter dated November 5, 1959 from Mr. Backhaus to the Board of Public Works.

After a discussion of the matter, the Board, upon the recommendation of Mr. Backhaus, rescinded all prior authority granted to the Military Department to negotiate for the award of contracts in connection with work to be done on Military installations. Further, the Board specified that effective immediately the following authority is granted in lieu of that rescinded:

"Authority is hereby granted to the Military Department, State of Maryland, to proceed with work not to exceed \$2,000.00 on a purchase and hire or per diem basis, provided such action is reported to the Board of Public Works through the Department of Public Improvements. It is understood that this authorization shall apply only to emergency and normal maintenance work and not to alterations and new construction. Further, the work is to be offered locally first and every effort is to be made to get at least two persons to bid for each job. All alterations and new construction work shall conform to the standard practices as applicable to all other State agencies."

(cont.)

(Military Department)

2- General Reckord brought to the attention of the Board the question of installing K & K equipment at Glenn Martin National Guard Airfield. Mr. Backhaus stated that he had been informed by the Military Department that this installation was the result of a contract between the Federal Government and the Glenn L. Martin Co. for the use of the Air National Guard. And, that under the laws governing the Department of Public Improvements unless the property is acquired by the State of Maryland there is no jurisdiction by that department in such cases. Mr. Backhaus also stated that he understood from the Military Department that the work involved would be paid for by the Federal Government, and that since no State funds are involved, his department will have jurisdiction over the work.

General Reckord was asked about this by the members of the Board and he stated he was not sure if this would be 100% financed by the Federal Government, including the architects and engineers. He stated he will try to secure all Federal funds for the project and report the results of his efforts at a later meeting of the Board.

3- The Board approved request of the Department of Public Improvements, agenda items M-11 and M-8-D, that the following balance in funds appropriated to the Military Department be transferred to the Annuity Bond Fund:

Armory Loan of 1948 (Blueprints)	\$ 3.62
General Construction Loan of 1951 - Item 10 (Additions to Armories)	8.82

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Military Department, with payment to be made from the funds indicated:

F. Edward Tormey, Jr., for architectural fees for construction of the Armory at Annapolis. (M-8-G)	\$ 163.12
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\$ 15.26 - Item 14, General Construction Loan of 1956  
147.86 - Item 13, General Construction Loan of 1956

Budget Program 07.03.00.03-08 --

William T. King, for shrub and tree planting at Annapolis Armory. (12-B)	2,322.50
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Litsinger Sign Company, for painting sign at Catonsville Armory. (12-C)	65.00
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Willard Construction Company, Inc., for repairs to roof of Leonardtown Armory. (I-12)	352.00
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Willard Construction Company, Inc., to rescind the difference between \$3,000.00 authorized for contract approved on 10-21-59, for repairs at Gunpowder Rifle Range, and the completion sum of \$2,832.00. (M-8-E)	CREDIT 168.00
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General Construction Loan of 1951 - Item 10 --

Travel expenses, to revert balance to the unallocated balance in Item 10, this loan, from travel expenses approved 10-14-57	CREDIT .15
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General Construction Loan of 1955 - Item 10 --

John Houck, for payment of Social Security charges as Construction Inspector, salary previously charged to same fund source. (M-8-A)	139.00
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General Construction Loan of 1956 - Item 13 --

County Commissioners of Washington County, for department's share of cost of construction of roadway at Highfield Armory. (12-A)	1,650.00
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Allocation for the purchase of blueprints for construction projects for the balance of fiscal year 1960. (M-8-B)	200.00
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General Construction Loan of 1956 - Item 14 --

Reversion to the unallocated balance in Item 14, this loan, from allocation for gasoline credit cards. (M-8-F)	CREDIT 7.51
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#### MISCELLANEOUS:

1- The Secretary brought to the attention of the Board a letter written to the State Comptroller by Mrs. Henry Frank Gould, of the Children's Theatre Association, Inc., in which request was made for an allotment of funds by the State of Maryland.

The Board requested Mr. Rennie to investigate this matter and make a report at a later meeting.

2- The Secretary brought before the Board a letter addressed to Mr. Lloyd L. Simpkins by Senator Frederick C. Malkus, of Dorchester County, dated November 3, 1959. Senator Malkus asked that doors, mirrors, etc., once a part of Government House, Annapolis, be made available, either as a gift or on a loan basis, to the Dorchester County Historical Society for display in "Meredith House", the home of the Dorchester County Historical Society. The Board approved the request on a loan basis only, with the Superintendent of Public Buildings and Grounds to make arrangements for the transfer of these items.

(cont.)

(Miscellaneous)

3- The Secretary submitted for the consideration of the Board a letter, dated October 19, 1959, from Mr. Elmer M. Jackson, Jr., of Annapolis, suggesting that the State purchase the property known as the "Elks' Club" in Annapolis, to be used as a State Museum.

The Board instructed the Secretary to refer this matter to the State Planning Department for its recommendation, after which the Board would consider what action should be taken on the suggestion.

4- Also submitted by the Secretary for consideration, was a letter dated November 6, 1959, from St. Martin's Shurch, in Annapolis, offering to sell to the State the present property of that congregation, due to the fact that it has been found necessary for them to build a new church.

Before taking action on this offer, the Board declared it would like to have the recommendation of the State Planning Department and instructed the Secretary to refer the matter to that department.

#### MONTEBELLO STATE HOSPITAL:

1- The Board approved construction item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Montebello State Hospital:

General Construction Loan of 1956 - Item 52-A	List 95	\$ 30.80
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2- The Board approved item M-9 of the agenda of the Department of Public Improvements for the Montebello State Hospital, as quoted below:

"In compliance with the laws governing the General Construction Loan of 1955 the following monies are now in line to revert to the Bond Annuity Fund and acknowledgments have been received:

"MONTEBELLO STATE HOSPITAL \$397.48 - Item 51 of the General Construction Loan of 1955."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Montebello State Hospital, with payment to be made from the funds indicated:

Budget Program 10.01.07.03-08 --

Diale Engineering Company, Inc., for replacement of high pressure return piping and insulation and one shut-off valve. (4)	\$ 263.00
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#### MONTROSE SCHOOL FOR GIRLS:

The Board approved construction item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Montrose School for Girls:

General Construction Loan of 1957 - Item 90	List 22	\$ 19.50
General Construction Loan of 1958 - Item 58 --	List 20	1,065.00

#### MORGAN STATE COLLEGE:

1- The Board approved construction item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Morgan State College:

General Construction Loan of 1958 - Item 93	List 20	\$ 53.60
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Morgan State College, with payment to be made from the funds indicated:

Budget Program 13.02.00.04-08 --

E. L. M. Fishpaw, for exterior painting of Banneker Hall and Harper House, for Bid Items #1 and 2. (3-A)	\$2,922.00
--	------------

Blair Brothers, for exterior and interior painting of Spencer Hall. (3-B)	1,193.00
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General Construction Loan of 1957 - Item 113 --

Piracci Construction Co., Inc., for Change Order #5 to contract approved 9-15-58, for enlarging paved area outside exhibition lobby of Music-Arts Building, fee to Gaudreau and Gaudreau.(C-3)	991.82
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General Construction Loan of 1959 - Item 105 --

Taylor and Fisher, for additional payment for preparation of plans and specifications for the Addition to Soper Library. (I-2)	1,333.82
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Taylor and Fisher, for retention as Consulting Architectural firm on the same basis during the period of construction. NOT TO EXCEED (I-2)	2,950.00
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PATUXENT INSTITUTION:

1- The Board approved construction item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Patuxent Institution:

General Construction Loan of 1953 - Item 105	List 47	\$ 28.55
General Construction Loan of 1954 - Item 81	List 41	198.45

2- The Board approved request of the Department of Public Improvements, agenda item M-11, that the following balance in funds appropriated to the Patuxent Institution be transferred to the Annuity Bond Fund:

General Construction Loan of 1954 - Item 81 (Furnishing and equipping Defective Delinquents Building)	\$ 4.29
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3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Patuxent Institution, payable from the funds set forth:

Budget Program 12.01.02.59-59 -- Henry A. Knott, Inc., for Change Order #1 to contract approved 6-9-59, for CREDIT for furnishing and installing security grilles for the Dining Hall-Kitchen Building, fee to Lucius White, Edward White and Associates. (C-12)	CREDIT \$3,903.79 .
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ROSEWOOD STATE TRAINING SCHOOL:

The Board approved request of the Department of Public Improvements, agenda item M-11, that the following balance in funds appropriated to the Rosewood State Training School be transferred to the Annuity Bond Fund:

General Construction Loan of 1953 - Item 56 (Equipping Classroom, Auditorium and Gymnasium Building)	\$ 387.29
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SOUTHERN REGIONAL DETENTION CENTER: (For detail see State Department of Public Welfare.)

SPRINGFIELD STATE HOSPITAL:

The Board approved construction item 11 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Springfield State Hospital:

General Construction Loan of 1954 - Item 55	List 60	\$ 732.26
Item 55	List 61	174.19

SPRING GROVE STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by Spring Grove State Hospital, with payment to be made from the funds indicated:

Board of Public Works Fire Loss Fund, State Property Account --Item 10 -- The Green Contracting Co., Inc., for replacing hot water generator, "F" Cottage, Group "I", approved 7-13-59.(8-A)	\$1,189.00
Budget Program 10.03.07.03-08 -- Enterprise Electric Company of Virginia, Inc., for installation of three disconnects on pole mounted transformers. (16)	3,850.00
General Construction Loan of 1957 - Item 74 -- Penniman & Browne, Inc., for test borings and probings on the site of the proposed Active Treatment Building. (8-B)	458.87

STATE DEPARTMENT OF EDUCATION:

1- The Secretary advised the Board of receipt of information from the State Department of Education setting forth the counties to participate in the total amount of \$12,021,000 desired in the next issuance of the General Public School Construction Loan of 1956, as follows:

<u>County</u>	<u>Amount</u>
Calvert	\$ 108,000.00
Charles	450,000.00
Frederick	700,000.00
Howard	30,000.00
Kent	100,000.00
Montgomery	6,000,000.00
Prince George's	4,000,000.00
Queen Anne's	273,000.00
Washington	360,000.00
Total	<u>\$12,021,000.00</u>

This amount is to be included when the next bond sale is held on January 12, 1960.

(cont.)

## (State Department of Education)

2- Bowie State Teachers College:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Bowie State Teachers College, with payment to be made from the funds indicated:

## Budget Program 13.04.04.04-08 --

The Wallace & Gale Company, for Change Order #1 to the Contract approved 10-21-59, for renovation and replacement of gutters, etc. on the West side of Main Administration Building. (C-4)

\$ 647.00

## General Construction Loan of 1959 - Item 109 --

Raymond Concrete Pike Company, for test borings at the site of the Laboratory School. (I-3)

729.75

3- Coppin State Teachers College:

a- The Board approved construction item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Coppin State Teachers College:

General Construction Loan of 1957 - Item 140	List 11	\$ 224.00
General Construction Loan of 1958 - Item 116	List 8	786.93
Item 116	List 12	3,841.30

b- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Coppin State Teachers College, with payment to be made from the funds indicated:

## General Construction Loan of 1958 - Item 118 --

Raymond Concrete Pile Company, for test borings made at the site of the proposed Library Building. (I-4)

\$ 361.93

4- Frostburg State Teachers College:

The Board approved construction item 13 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Frostburg State Teachers College:

General Construction Loan of 1958 - Item 104	List 23	\$2,086.68
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5- Salisbury State Teachers College:

a- The Board approved construction item 14 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Salisbury State Teachers College:

General Construction Loan of 1957 - Item 130	List 10	\$ 115.83
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b- The Board approved Item I-5-B of the agenda of the Department of Public Improvements, quoted as follows:

"Reference is made to Item 26-A of this department's Agenda of June 9, 1959 whereby authorization was granted for participation by the State with the City of Salisbury in connection with paving, curb and gutter, and replacement of sidewalk along the Camden Avenue frontage of this school. It was stated in the board item that this work would continue to the Men's Dormitory; however, it was later determined that the work would extend to the southern entrance to the main group of buildings. The cost estimate on which the authorization was granted was based on this latter scope of work. Final invoice has now been received from the City of Salisbury for the accomplishment of this work accompanied by a breakdown indicating quantities and unit prices which have been checked by the responsible engineer of this department and have been found to be reasonable. This invoice is in the amount of \$2,776.55, which exceeds the estimate by \$25.85. Approval is requested for payment of the invoice with the additional \$25.85 above the original authorization to be made available from the same fund source, Item 108 of the General Construction Loan of 1958 'Site Improvements, Grading, Drainage, Roads...'. No fee is applicable."

c- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Salisbury State Teachers College, with payment to be made from the funds indicated:

## General Construction Loan of 1955 - Item 138 --

Joseph W. T. Smith, Clerk, Circuit Court for Wicomico County, for certified copies of deed and plats of newly acquired property for the determining of property lines. (I-5-A)

\$ 7.00

(cont.)

(State Department of Education)

6- Towson State Teachers College:

a- The Board approved construction item 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Towson State Teachers College:

General Construction Loan of 1954 - Item 111 --	List 19	\$ 61.50
General Construction Loan of 1957 - Item 137 --	List 17	28.70

b- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Towson State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1957 - Item 136 --

Anchor Construction Corporation, for Change Order #2 to contract approved 5-4-59, for installation of 15" pipe line from existing manhole to "E" inlet and building of inlet, fee to architects,

Finney, Dodson, Smeallie, Orrick and Associates. (C-5) \$1,183.00

STATE DEPARTMENT OF HEALTH: See end of these Minutes, Page 412.

STATE DEPARTMENT OF PUBLIC WELFARE:

1- Southern Maryland Detention Center:

The Board heard results of appraisals made by the State Roads Commission right-of-way division appraisers and deferred any action upon the request of Mr. Waxter, who asked for additional time to explore another site, which has come to the attention of the State Department of Public Welfare.

2- The Secretary presented to the Board a letter dated November 5, 1959, from the State Department of Public Welfare requesting permission to obligate from the Public Assistance Contingent Fund a maximum amount of \$71,429.00 for the month of December. They also requested permission to obligate \$229,000.00 in matching Federal funds in excess of the pro-rata share of appropriation of Federal funds available for the month of December, representing unappropriated Federal funds to be taken up by budget amendment.

After due consideration, the Board approved these requests.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the State Department of Public Welfare, with payment to be made from the funds indicated:

General Construction Loan of 1956 - Item 90 --

John F. Blubaugh, for furnishing steel pipe stand to support hot water tank, Boys' Forestry Camp, Lonaconing. (I-6)

\$ 70.00

STATE EMPLOYEES:

1- See: Department of Forests and Parks	)	
Department of Research and Education	)	
State Board of Funeral Directors	)	
State Department of Health	)	Of these Minutes
State Planning Department	)	
Superintendent of Public Buildings and Grounds	)	

2- After due consideration, the Board approved extension of sick leave in the following cases:

Department of Employment Security - Victor M. Griffith, Supervisor I, for three months from October 27, 1959. If at the end of that time this employee is still unable to return to duty, it is recommended that he be given a physical examination to determine his ability to remain in the State service.

Maryland State Reformatory for Males - Howard James Daugherty, Custodial Officer I, for three months from October 7, 1959. If at the end of that time this employee is unable to return to duty, it is recommended that a physical examination be given to determine his state of health.

STATE EXAMINING BOARDS:

The Secretary brought to the attention of the Board a letter from the State Board of Funeral Directors and Embalmers, dated November 3, 1959, requesting authority to increase the salary of the Secretary-Inspector of that agency.

After due consideration the Board regarded this as an emergency situation and authorized an increase in the salary for this classification, with such salary not to exceed \$4,500.00 per annum.

STATE OFFICE BUILDINGS:1- Annapolis State Office Building:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts, payable from the funds indicated:

Budget Program 06.03.00.19-08 --

Blair & Sons Co., Inc., for Change Order #1 to contract approved 10-21-59, for sound insulation of the partition between Conference Room #310 and Mailing Room #311, fee to Mandris and Sippel.(C-1) \$1,006.00  
Mandris & Sippel, for preparing plans and specifications for the Central Payroll Bureau, payable on a type "C" basis instead of type "B" basis, as approved on 8-13-59 and 10-21-59. (M-10) 2,554.80

2- The Secretary brought to the attention of the Board a letter from Colonel Homer C. Blake, Commander of the 109th Counter Intelligence Corps Group, requesting permission to erect a radio antenna on the roof of the State Office Building in Baltimore.

The Board referred this request to the Department of Public Improvements, in order that the matter might be cleared with all interested parties, and will be presented to the Board at a later meeting when their report is available.

3- Baltimore State Office Buildings:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts, payable from the funds indicated:

Budget Program 06.17.00.01-08 --

Eastern Window Shade Company, for removal of 283 venetian blinds, examination for wear, and replacement of aluminum color blinds in the State Roads Building, with request for waiver of Performance and Payment Bonds inasmuch as payment is made after completion of work. (18) \$2,400.00

General Construction Loan of 1952 - Item 1 --

Department of Public Improvements, for mailing cost of invitations for the dedication of the Baltimore State Office Building. (I-1) 30.80 .

STATE PLANNING DEPARTMENT:

The Board approved the State Planning Department's request for declaring the position of Planning Engineer to be of an emergency nature and approved submission of this situation to the Standard Salary Board for a salary scale adjustment.

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved disposal of the following items no longer required in the conduct of State business:

State Aviation Commission, office equipment	\$ 79.40
Maryland House of Correction, livestock and kitchen equipment	3,262.55
Crownsville State Hospital, livestock	899.33
Deer's Head State Hospital, office equipment	17.50
Eastern Shore State Hospital, livestock	83.42
Department of Forests and Parks, motor vehicles	3,845.73
Department of Geology, Mines and Water Resources, office equipment	15.00
State Department of Health, office equipment	548.00
Henryton State Hospital, livestock	368.07
Morgan State College, office equipment	150.00
Pine Bluff State Hospital, office equipment	47.50
Maryland State Reformatory for Males, livestock	114.49
State Roads Commission, scrap, office equipment and motor vehicles	1,686.22
Spring Grove State Hospital, office equipment	62.07
State Teachers College - Towson, kitchen equipment	200.00
Maryland Training School for Boys, office equipment	37.92

Eastern Shore State Hospital - removal from inventory and junk items of household furnishings beyond repair and unusable.

State Department of Health - removal from inventory several books to be donated to the Medical Library of the University of Maryland.

Department of Maryland State Police - removal from inventory and junk one rusted gas range and five mattresses which can no longer be used.

Rosewood State Training School - removal from inventory 75 head of angus beef cattle which have been transferred to Springfield State Hospital.

Rosewood State Training School - removal from inventory surplus dental equipment which has been transferred to Montrose School for Girls.



STATE RECORDS:

Upon the recommendation of Dr. Morris L. Radoff, Archivist, the Board approved the following records retention schedules which were submitted by him on November 4, 1959, under the provisions of Chapter 436, Acts of 1953:

Workmen's Compensation Commission	No. 359
Workmen's Compensation Commission, supersedes	
Schedule No. 269	No. 360
State Board of Hairdressers and Beauty Culturists	
	No. 361
Baltimore City Traffic Court, supersedes	
Schedule No. 320	No. 362

STATE ROADS COMMISSION:

1- The Secretary brought to the attention of the Board a report of a fire on October 9, 1959 at the Oakland Garage and involving a Littleford Tar Heater Unit #6364620 with an estimated damage of \$140.00.

2- The Board confirmed the approval previously given to the State Roads Commission for the execution of the following deeds to:

John E. and Mary Louise Owens, for 3,345 sq. ft. of old roadbed adjacent to Md. 468, Anne Arundel Co., R/W Item 33735, Contract M-531-3-320.

William B. and Edith B. Wheeler, for 1,704 sq. ft. of land of former Burton R. Hardisty property, R/W Item 33735, Contract M-531-3-320.

Trustees of St. Mark's Methodist Episcopal Church of the Washington Conference in Laurel, 1,817 sq. ft. of land of the former Herbert L. Brooks property, R/W Item 42452, Contract P-757-1-320.

Nathaniel A. and Mary H. Pumphrey, for one acre of former Rubin B. Bishop property, R/W Item 24, Contract AA-135.

Maurice F. and Stella J. Klawans, for 0.22+ acre of former Addie B. Lane property, R/W Item 43579, Contract AA-263-38-320.

Mary Ellen Sunderland and Josephine P. Sunderland Shephard, for 0.34+ acre, former William S. Welch property, R/W Item 44142, Contract AA-498-1-520.

Esther Virginia Gaskins and Gertrude Lillian Dixon, for 1,260 sq. ft. of former properties of George L. Bohanan, Jr., R/W Item 42300, and John E. Whittie, R/W Item 42999, Contract B-635-7-420.

Herbert P. and Marguerite M. Griffith, for 6,605 sq. ft. of former properties of Everett M. Suit Estate, R/W Item 33968 and Thomas N. Loveless, R/W Item 26760, Contract P-722-39-320.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the State Roads Commission, with payment to be made from the funds indicated:

State Roads Commission Account AW-746-012

Budget Program 3-08.01.00.03-08 --

Aetna Steel Products Corp., for rearrangement of existing partitions and providing additional partitioning material for 2nd, 4th and 5th floors, State Roads Commission Building. (17)

\$4,791.00

STATE TREASURER:

The Board approved the following reports which had been submitted by the State Treasurer to the Secretary, covering the investment of various State funds:

October 29, 1959 - State Highway Construction Bonds-Second Issue-Sinking Fund:

Purchase of \$1,600,000 United States Treasury Bills, due 6-22-60.

October 29, 1959 - State Highway Construction Bonds-Sinking Fund:

Purchase of \$1,600,000 United States Treasury Bills, due 7-15-60.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

1- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts, payable from the funds indicated:

Budget Program 06.16.00.02-08 --

Bernhardt E. Pielke Landscape Co., for planting of the triangle facing the New Annapolis State Office Building. (19)

\$1,314.70

(cont.)

(Superintendent of Public Buildings and Grounds:)

2- The Board approved Item M-12 of the agenda of the Department of Public Improvements, quoted as follows:

"It is requested that \$9,500.00 be allocated to the Budget of the Superintendent of Public Buildings and Grounds Budget Item 06.16.00.02-08 to accomplish the following work:

1. To renovate Room H-24 ground floor of the State House for use during Budget Legislative Sessions by the Department of Budget and Procurement.
2. To renovate three (3) rooms in the basement of the Court of Appeals known as Suite No. S-28 to be used for the following purposes:
  - A - Store room for office files, plans, etc. for the use of the Superintendent.
  - B - To convert another large room into office space for the use of the Building Superintendent, which will release Room H-6 on the ground floor of the State House in order that it may be used as a Committee Room by request of the Speaker of the House.
  - C - To renovate the other room in the basement of the Court of Appeals to be used as a canteen for Senators at the request of Senator See. This does not include equipping the canteen.

"The work involved will be placed out on bids for various items in the normal procedure used for obtaining bids, and some of the work will be accomplished by the forces of the Building Superintendent. Inasmuch as budgetary funds are not available for this work it is requested that this allocation be made from the General Emergency Fund."

In reference to (C) above the Board approved making room, only, available, with all costs of equipping to be taken care of by the Workshop for the Blind.

#### UNIVERSITY OF MARYLAND:

1- The Secretary advised the Board of a fire which occurred on October 27, 1959 to a photographic printer in room 314 of Symons Hall, damaged beyond repair, with replacement cost in the amount of \$50.00.

2- The Board approved payment, by the University of Maryland to the Board of Control for Southern Regional Education, in the amount of \$10,500.00 for students at Meharry School of Medicine, as requested by Mr. G. Watson Algire, Director of Admissions and Registrations, in his letter of October 22, 1959.

3- The Board approved payment, by the University of Maryland, of an invoice in the amount of \$175.50, covering the State's cost in sending three Maryland residents to the Library Science curriculum of the University of North Carolina.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts, with payment to be made from the funds indicated:

General Construction Loan of 1957 - Item 146 --

Dorset Contracting Company, Inc., for Change Order #2 to the Contract approved 4-15-59, for CREDIT resulting in substitution of electrical EMT conduit and use of aluminum conduit for sizes larger than two inches, fee to William T. Booth. (C-2) CREDIT \$1,500.00

#### WESTERN MARYLAND STATE HOSPITAL:

1- The Board approved Items M-2-A and M-2-B of the agenda of the Department of Public Improvements for the Western Maryland State Hospital, as quoted below:

"Reference is made to Item 28 of this department's Agenda for the meeting of June 9, 1958 whereby approval was granted for allocation to be known as Item 23-C, General Construction Loan of 1952 for the purchase of Class II Equipment for housing units. There remains a balance of \$2,033.58 unexpended from this allocation, and it is requested that this balance revert to the unallocated balance of Item 23 of the General Construction Loan of 1952." (M-2-A)

"Reference is made to Item 28 of this department's Agenda of October 21, 1959 where approval was granted for award of contract for Access Road and Site Improvements. It is stated in that item that "no fee" was applicable. This is in error; fee is applicable to Joseph H. Seibert in accordance with authorization granted as Item 20B of this department's Agenda of September 15, 1958 on Type "B" basis from the same fund source as the contract award, Item 23 of the General Construction Loan of 1952." (M-2-B)

2- The Board approved Item C-6 of the agenda of the Department of Public Improvements from General Construction Loan of 1952 - Item 23, for contract with Norman W. Meekins, Change Order #1 to contract approved 8-13-59 for 31 cubic yards of top soil for Patient's Recreation Area, in the amount of \$124.00.

STATE DEPARTMENT OF HEALTH:

1- Dr. Edward Davens, Acting Director of the State Department of Health, and Dr. John Whitridge, Jr., Chief of the Bureau of Preventive Medicine, appeared before the Board in connection with several requests which that department made for the Board to declare certain classifications as being of an emergent nature, due to the re-organization of certain divisions within the department.

These classifications are:

Chief, Office of Mental and Child Health Service  
Chief, Division of Mental Health  
Public Health Physician I  
Public Health Physician II  
Chief, Office of Planning and Research  
Chief, Program Evaluation  
Chief, Behavioral Studies

At the request of Dr. Davens, Dr. Whitridge explained to the Board what the department is attempting to accomplish in the re-organization of these divisions, and answered questions which were put to him.


After a discussion, the Board approved the establishment of a new classification of "Chief, Office of Mental Health and Child Health" under an emergency status and authorized the Standard Salary Board to proceed with the action necessary to set up a salary scale for this classification.

The Board deferred action as to the other classifications pending receipt of further information from the State Department of Health. It is understood that Dr. Davens will forward complete information as to these classifications and suggested salaries; the source of funds to be used for any additional costs to the State; and the effect of such changes upon the several Counties of the State, with this information to be submitted county by county.

2- Upon the recommendation of the State Department of Health, the Board approved an allotment of \$46,150.00 from the Sewage Treatment Plant Loan of 1957 to the Town of Union Bridge, for Project WPC-MD-30 -- Union Bridge Sewerage.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

  
Secretary